



Te Kura Kaupapa Māori o  
**NGĀ MOKOPUNA**

4 Te Awanui o Falkirk, Maraenui  
Te Whanganui-a-Tara 6022  
waea: 04 380 8966

Imēra: [tari@tkkmmokopuna.school.nz](mailto:tari@tkkmmokopuna.school.nz)  
Pae tukutuku: [www.tkkmmokopuna.school.nz](http://www.tkkmmokopuna.school.nz)

## Part Time Research Position

### Whakataki

This proposal was first tabled in 2023 and accepted in principle by the Whānau. Since then and due to the significant changes forced upon us by the MoE with regard to our new build, nothing was done about following up on the original proposal.<sup>1</sup>

Now that the start of the project is in sight, it is timely to revitalise the project. The original plan envisaged a full time position, but a part time position will suffice. The project aims to document the history and development of the kura from its establishment in 1994 to the present.

### Update

The opening of our new kura is proposed for early to mid-2027. In order the kura tells its own story, it is proposed the researcher will achieve, as minimum outputs, the following:<sup>2</sup>

- 3 x photographic montage - one for each decade of faces, places, activities
- 1 x photographic montage of former tumuaki & staff
- 1 x photographic montage of specific kura events (Rā Kaumātua, Waitangi, Matariki, Dawn Karakia at start of each term)
- 1 x photographic montage of kapa haka through the years
- 1 x photographic montage of students who have gained regional and/or national representation in any endeavour (eg sports, Manu Kōrero, Te Matatini etc)
- 1 x photographic montage of raukura (who, where, what doing now)
- 1 x timelapse photographic video of the growth of the new kura from Day 1 to the day of the opening

### Person Specifications

The person would need to have, as a minimum, the following **essential** skills and attributes:

- A penchant for research
- An ability to work both as a team member and unassisted
- Must be a self starter and motivator
- Be a speaker of Māori
- Be computer literate, including presentation skills
- Have proven communication skills in Māori and English
- There are advantages in being a raukura, but it is not essential

---

<sup>1</sup> The goals of the project are to document, preserve and celebrate the kura's history and identity through multimodal outputs (photographic, oral, written).

<sup>2</sup> Other projects may be added as Kaihautū & whānau have input and as the researcher feels are achievable.

## **Additional Desirable Skills**

- video editing
- graphic design
- archival cataloguing

As required, professional development will be sourced from within the whānau to assist with these aspects.

## **Line of Responsibility**

The person will be directly responsible to the Ohu Kaihautū via the tumuaki. An advisory ohu will be established as a 'think tank' and 'sounding board' for ideas and suggestions regarding who to talk to and for what topic/s.

There will be no fiscal responsibility for the person. Any and all expenditure requests will go directly to the Ohu Kaihautū via the tumuaki. It is not expected there will be any staff management responsibilities unless the volume of work gets so great an assistant is required.

In addition to the agreed remuneration rate, the Kaihautū will determine an annual operations budget which will not exceed \$10,000 per annum.<sup>3</sup>

## **Remunerations & Period of Employment**

It is envisaged the position will be:

- required for 16 months
- The range of remuneration will be between \$65k to \$75k (pro-rata, negotiable and subject to experience, qualifications and availability)
- The person shall be entitled to paid annual leave subject to negotiation
- The position will be funded from Operations

## **Plant & Property**

The person could reasonably expect to be supplied with

- A computer
- An office (shared space)
- Working from home is a more likely scenario

## **Required Functions**

### **Essential**

- Digitise all existing photographs
- Compile and complete the nine presentations required (above)
- A fortnightly blog on progress with indicative pics<sup>4</sup>

## **Potential Funding Sources**

The hope is alternative, external funding sources may be secured to support the project, but this is essentially a Whānau sponsored position.

---

<sup>3</sup> Likely to be a maximum of \$2000 in 2025. The amount may need to be reviewed as quotes and or costs are sourced for each phase.

<sup>4</sup> The platform/s for these will be subject to negotiation with the successful candidate but optimise her/his knowledge of social media connections with whānau.

## Project Outputs Plan

The Outputs Timeline is as follows. It will be essential to stick to the timetable in order all outputs are achieved.

2025	2026	2026	2027
<b>November</b> Nov 18-27 Written applications to tumuaki  Nov 28 Appointment made <ul style="list-style-type: none"> <li>• JD</li> <li>• Contract</li> <li>• Negotiations</li> <li>• Perf Agreement</li> <li>• Loaded to EdPay</li> </ul> Dec 1 Start date  <b>December</b> Photos sourced Photos collected Digitisation commences	<b>January</b> Photographic Montage #1 (1994-2003)  <b>February</b> Photographic Montage #2 (2004-2013 + music)  <b>March</b> Photographic Montage #3 (2014-2023 + music)  <b>April</b> Photographic Montage #4 (Kaupapa Matua + music)  <b>May</b> Photographic Montage #5 (Regional or National Reps)	<b>June</b> Photographic Montage #6 (Kapa Haka + music)  <b>July - August</b> Photographic Montage #7 (Alumni + music)  <b>August - September</b> Photographic Montage #8 (staff & tumuaki + music)  <b>October - Nov - Dec</b> Begin Stage 1 of The Build (Time Lapse stitched together - First cut + music)  All presentations are refined & completed <b>(by 10 December)</b>	<b>January - 31 March</b> Stage 2 of The Build (Time Lapse stitched together - Completed + music)  All presentations are refined & completed  <b>Time Providing:</b> Looking Ahead (Strategic Plan in pictures / diagrams + music)

Decade Montages will average 100 pics each (10 for each year = 300 pics total)

Other montages may require only 50 pics each (250 pics max)